



# CERAM

Your partner in  
materials & technology

## MEMBERSHIP APPLICATION AND AGREEMENT

**Registered Office:**

Queens Road

Penkhull

Stoke-on-Trent

Staffordshire

ST4 7LQ

England

Tel: +44 (0) 1782 764444

Fax: +44 (0) 1782 412331

Email: [enquiries@ceram.com](mailto:enquiries@ceram.com)

Website: <http://www.ceram.com>

## **MEMBERSHIP OF CERAM**

### **MEMBERSHIP AGREEMENT**

Your membership Agreement with us will consist of this Application and Agreement Form and CERAM's Memorandum and Articles of Association and Conditions of Business. Copies of these documents are available on request. Your membership application is subject to approval by our Board of Directors.

### **CERAM**

CERAM is the trading name of British Ceramic Research Limited, which is incorporated as a company without share capital and which is not profit distributing. Trading surpluses are retained in the Company. The Company is limited by guarantee, and this means that in the event of a winding up the liability of members is limited to a maximum of £5 per member.

### **CERAM MANAGEMENT**

CERAM is managed by a Board of Directors appointed by members. A Council of Members, also appointed by the membership, represents membership views and contributes to policy.

### **BENEFITS OF MEMBERSHIP**

Membership is a contract to provide a package of services which depends upon the extent and nature of the member's interests. Core services provided to all members as part of the membership package include:

- Voting rights as a CERAM Member
- An agreed level of technical support
- An agreed level of information services support covering literature searches and the provision of photocopies
- Use of the CERAM library
- A 'Helpline' service
- Discounted rates for additional consultancy support, for testing services, and for contract research work
- The House magazine 'Progress'

In addition to these core services, CERAM carries out major R&D programmes for members. Full information on current R&D programmes and the terms for participation will be provided in the offer of membership.

### **ANNUAL SUBSCRIPTIONS**

Annual subscriptions, which are agreed and fixed annually by the Council of Members are calculated by reference to turnover in the case of manufacturers within the Industry (LEVY) (subject to the then current minimum and maximum subscription levels for each applicable calendar year) and are fixed in the case of suppliers to the Industry and users of ceramic products (FIXED) (again, subject to the then current minimum subscription for each applicable calendar year).

The calculation of your turnover is the net invoice value of all ceramic products sold during your last complete financial year less (where applicable) all taxes, cost of carriage on goods sold, ceramic products (excluding raw materials) purchased from other members (but not otherwise) for processing and/or resale, allowances or credits for goods and packages returned or overcharged and trade and cash discounts and relates. In future years a Return of Sales Form will be sent to you annually for completion.

### **MEMBERSHIP ENTITY**

In the case of companies or industrial groups with a range of interests and/or overseas operations it is important that information is provided on the full extent of ceramics interests, and that the membership entity is clearly defined. This information is necessary to establish the relevant package of membership benefits and the appropriate level of subscription.

### **INITIAL MEMBERSHIP COMMITMENT**

New members are required to remain in membership for an initial period of 2 years. Thereafter membership automatically continues.

### **RESIGNATION**

After the initial two year commitment members are required to give notice of resignation at least six months before the expiration of the membership (calendar) year (i.e. by 30th June). Failure to observe this period will mean the extension of membership into the following year with a consequent liability for a full subscription for that year.

### **MEMBERSHIP YEAR**

The membership year is the calendar year, and the annual subscription is payable by monthly/quarterly/half-yearly instalments dependent upon level of subscription. Companies may come into membership at any time during the year on a pro-rata subscription basis.

### **CONFIDENTIALITY**

The Company treats as strictly confidential any information concerning a member's interests or business. Members are required by the Articles of Association to treat as strictly confidential and for their own use only, all information obtained by virtue of membership which is not common knowledge or published elsewhere, and to require employees to do the same.

**CERAM MEMBERSHIP APPLICATION AND AGREEMENT**

We apply to become an Ordinary member of British Ceramic Research Limited (CERAM) on the terms set out in this Application and Agreement Form (incorporating its Memorandum and Articles of Association and its Conditions of Business).

NAME OF COMPANY .....

MAIN CONTACT ADDRESS \* .....

.....

.....

TEL: ..... FAX: .....

WEBSITE: ..... E-MAIL: .....

COUNTRY OF INCORPORATION AND REGISTRATION NUMBER .....

GROUP AFFILIATIONS .....

.....

(Parent company, ultimate parent company, relevant sister companies, relevant subsidiary companies)

\* Note: This is the address to which all Notices, as well as normal business correspondence, will be sent unless requested otherwise.

NATURE AND EXTENT OF BUSINESS INTERESTS RELEVANT TO THIS APPLICATION.....

.....

NUMBER OF EMPLOYEES IN THE PROPOSED MEMBERSHIP ENTITY  
(Please tick the appropriate box)

0 - 250	251 - 500	> 501

**SUBSCRIPTION BASIS – FOR FIXED MEMBERS:**

Fixed (Supplier of Raw Materials/Equipment/Services/Users of Ceramic Products)            £ .....

**SUBSCRIPTION BASIS – FOR LEVY MEMBERS:**

Levy (Manufacturer of Ceramic Products)            £ .....

The Levy subscription will be calculated at..... % of your turnover, subject to the details set out in the Annual Subscriptions note on previous page.

Please fill in the turnover for the last financial year below (Levy Members only).

	£		£
Whitewares .....		Calcium Silicate Bricks .....	
Refractories .....		Floor Quarries .....	
Industrial Ceramics .....		Vitrified Clay Pipes .....	
Bricks .....		Clay Roofing Tiles .....	

SIGNATURE .....

STATUS.....  
(Director or Secretary or equivalent)

NAME IN CAPITALS .....

DATE OF SIGNATURE .....

Please return to:  
The Company Secretary, CERAM, Queens Road, Penkhull,  
Stoke-on-Trent, ST4 7LQ, England